

# Newsletter

December, 2025  
Summer



Welcome to our Summer  
Newsletter.

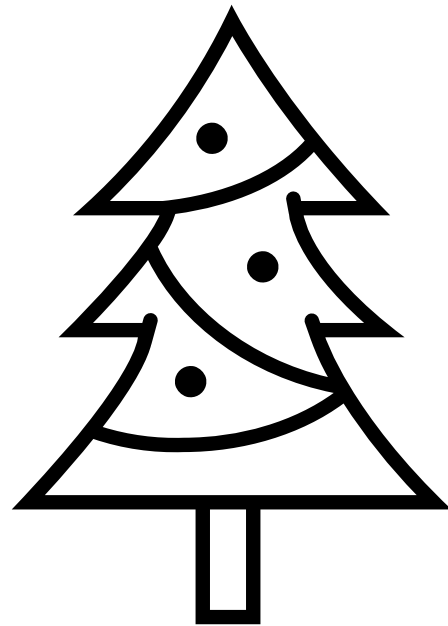
Hope everyone is happy and  
healthy and ready to welcome  
some warmer weather.

## Important Dates:

- First Day of Summer – 1<sup>st</sup> December
- Office closed – 12 noon 24 December
- Christmas Day – 25 December
- Boxing Day – 26 December
- New Year's Day – 1<sup>st</sup> January 2026
- Office re-opens – 5 January 2026



Office closure over  
Christmas and New Year



Closed Wednesday  
24/12/2025 at 12:00noon  
Open Monday 05/01/2026  
at 9:00am

DOING THE THINGS WE  
LOVE TO DO





# SUMMIT

u & i building better lives



**NOT HAPPY**

## SUMMIT

u & i building better lives

Summit Community Services Inc  
**COMPLAINT FORM**

<b>Name</b>		<b>Phone</b>	
<b>Address</b>		<b>Email</b>	

<b>What area is your complaint about?</b>					
<input type="checkbox"/> Property <input type="checkbox"/> Neighbour <input type="checkbox"/> SCS Worker					
<b>Please tell us what you aren't happy about?</b>					
<b>Have you tried to fix the problem yourself?</b>	<input type="checkbox"/> Yes, what have you done? <input type="checkbox"/> No				
<b>Can you let us know any ideas to help fix it?</b>					
<b>Anything else you want to tell us.</b>					
<b>Signature</b>	<b>Date</b>				
<b>Is someone helping you fill in this form?</b>	<input type="checkbox"/> Yes, please complete section below <input type="checkbox"/> No				
<b>Name of person helping.</b>	<table border="1" style="width: 100%;"> <tr> <td><b>Signature</b></td> <td><b>Date</b></td> </tr> <tr> <td style="height: 20px;"></td> <td style="height: 20px;"></td> </tr> </table>	<b>Signature</b>	<b>Date</b>		
<b>Signature</b>	<b>Date</b>				

## HOW TO FILL OUT YOUR NOT HAPPY FORM

IF YOU NEED HELP WE CAN DO THAT WITH YOU

### NOT HAPPY?

5.  
Newell Advocacy  
02 6792 3195  
NDIS Quality and  
Safeguards Commission  
1300 035 544



4.  
Maree  
02 6792 1478

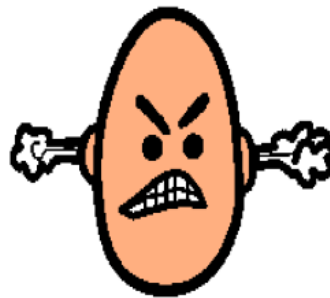
1.  
Tell someone like Kellie  
or another worker.  
02 6792 1478  
0447 224 689



2.  
Family or Friends – they  
can help you sort things out  
if you are not happy.



3.  
Jo  
02 6792 1478



# Bread and butter pudding

★★★★★ [96 ratings](#)

## Ingredients (11)

- 4 eggs
- 1/4 cup caster sugar
- 1 tsp vanilla extract
- 1/4 tsp Coles Cinnamon Ground
- 2 cups milk
- 300ml pure cream
- 8 thick slices white bread, crusts removed
- 40g butter, softened
- 1/2 cup sultanas
- 2 tbsp demerara sugar
- Vanilla ice-cream, to serve

### Allergens

Recipe may contain gluten, wheat, egg, yeast and milk.

For more delicious recipes, go to: [www.taste.com.au](http://www.taste.com.au)



## Method

Show ingredient quantity

### Step 1

Preheat oven to 180°C/160°C fan-forced. Grease a 5cm-deep, 17cm x 28cm (base) baking dish. Whisk eggs, caster sugar, vanilla, cinnamon, milk and cream in a bowl.

### Step 2

Spread both sides of each bread slice with butter. Cut each slice in half diagonally. Arrange half the bread in rows in prepared dish. Sprinkle with half the sultanas. Repeat with remaining bread and sultanas.



### Step 3

Pour egg mixture over bread. Sprinkle with demerara sugar. Bake for 30 to 35 minutes or until golden and set. Serve with ice-cream.



## Who works in Summit Community Services Inc Offices?

Jo Burgess  
Sam Cook  
Kellie Hardy  
Christina Brooks  
Lindsey Duncan  
Lindy Shields  
Mariel Ross  
Brielle Wales  
Jenny Conomos  
Sue Kennedy  
Karen Larsen  
Wendy Knight

General Manager  
Manager Compliance  
Manager Disabilities  
Admin Officer Rostering  
Team Leader Community  
Manager Housing Summit  
Manager Housing Homes North  
Housing Officer Homes North  
Admin Officer Housing  
Finance Officer  
Admin Officer  
Admin Officer

### Disability Support Workers:-

Ashia Baker, Darren Baxter, Sue Bourke, Leonie Brown, Bec Browning, Rosemary Coates, Lindsey Duncan, Steph Frater, Chloe George, Liz Hardy, Lisa Hartog, Chris Jobson, Sam Lang, Lynne Large, Stacy McInnes, Deb Richardson, Jenny Skewes, Juanita Smith, Kristie Smith, Lyn Smith, Anna Stollznow, Jenny Tucker, & Jayne Woods.

Summit acknowledges the traditional owners and custodians of the land we work on as the first people of this country. We would also like to pay respect to Elders past and present of the Gamilaraay Nation and extend that respect to all youth today, as they are our future generation.



## **BOUNDARIES**

A friendly reminder that if you need to talk to someone outside of your service time, please call the office – 6792 1478.

There might be times when you want to talk to an individual worker, but please call the office first so arrangements can be made.

The workers aren't allowed to take phone calls on their private phones from people we support and if they do, they might get into trouble.

***The Board, Management & Staff of Summit  
Community Services Inc, wish you and your  
family a very Merry Christmas and a safe, healthy  
& Happy New Year***

